

Commissioner Burke called to order the regular scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 09/21/2023 at 4:15 p.m. in the William Opp Training Center at the Districts' headquarters, 15191 Homestead Road, Lehigh Acres, Florida 33971.

PRESENT:

Seat 1- Commissioner Ed Brantley
Seat 2- Commissioner Brian Farrar
Seat 3- Commissioner Mike Ellis
Seat 4- Commissioner Steve Bowen, Secretary/Treasurer
Seat 5- Commissioner William Burke, Chairman
Seat 6- Commissioner Thomas B. Hart, Vice Chairman, not present
Seat 7- Commissioner Bruce Scott, not present
Legal Counsel- John Agnew

STAFF:

Executive Director- Dr. David Hoel
Assistant Director- Aaron Lloyd, not present
Deputy Director, Lee County Hyacinth Control District- Kevin Watts
Chief Financial Officer- Sean O'Neill
Human Resources Director- Jackie Small
IT Director- Keith Lowe
Senior Program Analyst- Thais Pineda Alfonso
Community Engagement Coordinator- Jamie Fowler
Executive Administrative Assistant - Sabina Vilarchao

VISITORS:

None

PUBLIC COMMENTS:

The following citizens addressed the Board:

None

MINUTES APPROVAL:

Commissioner Burke requested board approval for the 08/24/2023 LCMHCD 10229 Workshop meeting minutes. Commissioner Ellis moved to approve the 08/24/2023 minutes. Commissioner Brantley seconded the motion to approve the minutes as presented. The Board approved unanimously, motion passed.

Commissioner Burke requested board approval for the 08/24/2023 LCMHCD 10230 Board meeting minutes. Commissioner Brantley moved to approve the 08/24/2023 minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The Board approved unanimously, motion passed.

Commissioner Burke requested board approval for the 09/07/2023 LCHCD 10231 Public Hearing meeting minutes. Commissioner Bowen moved to approve the 09/07/2022 minutes. Commissioner Ellis seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.

Commissioner Burke requested board approval for the 09/07/2023 LCMCD 10232 Public Hearing meeting minutes. Commissioner Brantley moved to approve the 09/07/2023 minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.

LEE COUNTY HEALTH DEPARTMENT REPORT: Department of Health report. Arielle Ghanem, Director of Epidemiology: Not present.

https://www.floridahealth.gov/diseases-and-conditions/mosquito-borne-diseases/_documents/2023-w38-arbovirus-surveillance-report.pdf

CONSENT AGENDA:

10233_Surplus

Commissioner Burke requested board approval for the consent agenda item. Commissioner Ellis moved to approve the consent agenda. Commissioner Brantley seconded the motion. The Board approved unanimously, motion passed.

OLD BUSINESS:

10225_Release of Easement – LCMCD no longer need access to the easement and sought the Board's approval to release easement.

Commissioner Burke requested a motion to approve 10225 Release of Easement. Commissioner Bowen made the motion. Commissioner Ellis seconded the motion. The Board approved unanimously, motion passed.

NEW BUSINESS:

10234_Aviation insurance – Approve the FY 2023-2024 aviation insurance policy from Arthur J. Gallagher & Co. for a total cost of \$395,294. The policy covers the District's five fixed wing aircraft and six helicopters plus the District's drones.

Commissioner Burke asked "The 8.9% increase, is that in line with other parts of the industry for aviation?" Sean responded, "Yes, they were thinking originally that it was going to go up a bit more this year. However, they were pleasantly surprised it stayed down below 10%."

Commissioner Burke requested a motion to approve the 10234 FY 2023-2024 Aviation insurance. Commissioner Ellis made the motion. Commissioner Bowen seconded the motion. The Board approved unanimously, motion passed.

10235_General liability insurance – Approve the FY2023-2024 General Liability insurance policy from FIA/EGIS with a not-to-exceed amount of \$331,000.

Commissioner Burke asked "The percent increase, was that 61%?" Sean responded, "Yes, that is correct."

Commissioner Brantley asked "What's driving a 61% increase?" Sean responded, "This year when we initially went through the budget process, and we talked to our insurance advisor, he advised us it could be about a 40% increase. It went up because this year due to FIA deciding to revalue the buildings. It could be due to inflation."

Commissioner Burke asked "So the value of our buildings went up a little bit from the assessment. We also took some storm damage, was that a factor too?" Sean responded, "Overall I heard from our insurance adviser, the damage wasn't a big factor for FIA."

Commissioner Brantley asked “When does our current policy expire? Or do we have time to look for alternative carriers?” Sean responded, “Our current policy will expire at the end of September 2023. Our insurance advisor goes out to the market, and he monitors it. Soon as this policy expires and we’re not in a renewal period, then LCMCD will send out RFPs and find better insurance.”

Commissioner Burke asked “In reviewing the tentative budget for next year, are we going over our initial budget with both liability and aviation insurance?” Sean responded, “Overall in the total insurance category, LCMCD will be fine.”

Commissioner Bowen commented “The overall offset is that we've budgeted appropriately for both Aviation and the General liability.”

Commissioner Burke requested motion to approve the 10235 General Liability Insurance. Commissioner Brantley made the motion. Commissioner Ellis seconded the motion. The Board approved unanimously, motion passed.

10236_2024 Board meeting schedule

Commissioner Burke requested a motion to approve the 10236 FY 2023-2024 and CY schedule. Commissioner Brantley made the motion. Commissioner Bowen seconded the motion. The Board approved unanimously, motion passed.

10237_C-90 Engine repairs – Request Board retroactive approval for aircraft repair expenditures totaling \$232,105 to Prime Turbines. Corrosion is considerable and will need corrective action. One engine needs \$110,000 worth of repairs, and the other needs \$120,000 for a total of \$230,000. LCMCD has money budgeted for this.

Commissioner Burke asked “How long do you think the repairs will take? When will it be serviceable again? Dr. Hoel responded, “Currently, they’re tearing the engine down and removing extremely corroded parts to replace them. Our aviation department will put it back together, and we'll have our fifth aircraft operational in a couple of months.”

Commissioner Bowen asked “The corrosion is it due to the nature of our climate?” Dr. Hoel responded, “Yes, that is correct. These aircraft are often in salt air environment.”

Commissioner Burke requested a motion to approve the 10237 C-90 Engine repairs. Commissioner Ellis made the motion. Commissioner Brantley seconded the motion. The Board approved unanimously, motion passed.

OPERATIONS & FACILITIES REPORT: Executive Director, Dr. Hoel, updated the Board.

Operations report – The mosquito counts are low due to lack of rain. However, we are treating adults by truck in the evenings and had only 1 aircraft mission since our last board meeting. Larviciding has occurred by ground and aircraft during regular business hours. These efforts have been keeping the mosquito population down.

LCMCD has conducted several sweeps for imported dengue cases in Lehigh and Cape Coral. Service request calls are low with most of them being no-see-ums or container mosquitoes.

SIT has conducted MRR releases twice with one more scheduled in November. In addition, routine releases are scheduled to begin in February 2024.

Facilities report – Bowman and Winkler Heliport restorations are coming along nicely. The cement pads have been cleaned and cleared. LCMCD is preparing to move the tanks and loading systems back into place. Woodstock Heliport tanks and loading systems are also in place. Currently, LCMCD is awaiting fuel and insecticide cabinets to arrive to complete the heliport setup.

EXECUTIVE DIRECTOR'S REPORT: Executive Director, Dr. Hoel, updated the Board.

Aircraft update – Aircraft N867 has begun its 72-month inspection. Our plan is to complete these inspections ahead of time, as they are due to start 6 years post-purchase (May/June of 2024).

C-90 engines are being overhauled in Meza, AZ. We expect them back in mid-December.

King Air 200 N763 has an inspection in October.

DC3 N146 is approaching the 6,000-hour inspection point. Engines will be shipped to Meza in January 2024, and we expect them back in April.

Pilot update – Dave Latt is retiring from full-time employment at the beginning of October. He has offered to fly nights as an on-call pilot during the season, an offer we'll take.

MCAA meeting and presentation – Attended by over 100 Mosquito control and Public Health professionals in Australia and from surrounding countries. Dr. Hoel was a Keynote speaker and gave a presentation on the activities of LCMCD.

Other districts COLAs – Current COLAs at other mosquito control districts see below:

- Anastasia (St. Augustine) 6%
- Beach MCD 3% to 4%
- Indian River 4%
- Keys MCD 5%
- Pasco MCD 5%

Sale of PI Center – LCMCD has asked the realtor to sell the heliport as one parcel. The property will be listed for \$1.9 million.

Safran Support by the Hour (SBH) plan – This plan smooths cash flow by prepaying for future engine overhauls or repairs. However, it covers the engine only, not the body, transmission, or blades. The cost of this plan per flight hour is an additional \$218 to \$264 an hour of flight time, depending on the plan.

FISCAL REVIEW

10238_LCMCD

10239_LCHCD

Commissioner Burke presented the LCMCD Treasurer's report for August 2023. Commissioner Bowen moved to approve the Mosquito Control District financials, 10238 LCMCD. Commissioner Ellis seconded the motion. The Board approved unanimously, motion passed.

Commissioner Burke presented the LCHCD Treasurer's report for August 2023. Commissioner Bowen moved to approve the Hyacinth Control District financials, 10239 LCHCD. Commissioner Brantley seconded the motion. The Board approved unanimously, motion passed.

COMMISSIONERS COMMENTS:

Commissioner Ellis commented “I think we work pretty hard to bolster our relationship with CROW. I want to make sure we keep that up in the future. It took a long time to build a good relationship, and they're a good organization to work with for LCMCD.”

Commissioner Brantley commented “With respect to general liability insurance, I would like LCMCD to go out and see what else is available. It may very well be our best option, but we should go out and look one more time.”

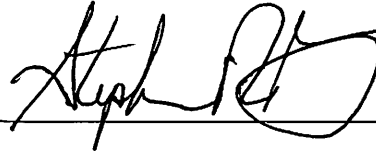
Commissioner Burke commented “Yes, I agree with Commissioner Brantley on taking another look for the general liability insurance.”

There being no further business, Commissioner Burke requested for a motion to adjourn. Commissioner Brantley made a motion to adjourn. Commissioner Ellis seconded the motion. The meeting adjourned at 4:55 p.m.

A handwritten signature in black ink, appearing to read 'William Burke', written over a horizontal line.

Commissioner William Burke, Chairman

Term: November 2020 – November 2024

A handwritten signature in black ink, appearing to read 'Stephen Bowen', written over a horizontal line.

Commissioner Stephen Bowen, Secretary/Treasurer

Term: November 2022 – November 2026