

Commissioner Scott called to order the regular scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMCD/LCHCD) on June 18th, 2020 at 10:00 a.m. in the William Opp Training Center at District headquarters, 15191 Homestead Road, Lehigh Acres, Florida, 33971.

PRESENT:

- Seat 1- Commissioner Ed Brantley
- Seat 2- Commissioner Brian Farrar, Secretary/Treasurer
- Seat 3- Commissioner Mike Ellis
- Seat 4- Commissioner Steve Bowen, Vice Chair
- Seat 5- Commissioner George T. Mann, Jr.
- Seat 6- Commissioner T. Hart
- Seat 7- Commissioner Bruce Scott

Legal Counsel – John Agnew

STAFF:

- | | | |
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| Executive Director- Dr. David Hoel | Senior Accountant- Angela Kershaw | Deputy Director, Public Information & Education- Eric Jackson; |
| Assistant Executive Director- Aaron Lloyd | Deputy Director, Lee County Hyacinth Control District- Kevin Watts | Public Information Specialist, Jamie Fowler |
| Chief Financial Officer- Sean O’Neill | | HR Director- Jackie Small |
| Risk Manager-Rick Pardo | | |
| Manger, Scientific Intelligence- Milton Sterling | | |
| Executive Administrative Assistant- Summer De La Cruz | | |

VISITORS:

William Burke

PUBLIC COMMENTS:

The following citizens addressed the Board:
None

MINUTES APPROVAL:

Commissioner Scott requested board approval for the May 21st, 2020 meeting minutes. Commissioner Ellis moved to approve the May 21st, 2020 meeting minutes. Commissioner Farrar seconded the motion to approve the minutes as presented. The board unanimously approved, motion passed.

LEE COUNTY HEALTH DEPARTMENT REPORTS: Manager, Scientific Intelligence- Milton Sterling

Florida Arbovirus Surveillance

Week 26: June 21-27, 2020

Arbovirus surveillance in Florida includes endemic mosquito-borne viruses such as West Nile virus (WNV), Eastern equine encephalitis virus (EEEV), and St. Louis encephalitis virus (SLEV), as well as exotic viruses such as dengue virus (DENV), chikungunya virus (CHIKV), Zika virus (ZIKV), and California encephalitis group viruses (CEV). Malaria, a parasitic mosquito-borne disease is also included. During the period of June 21-27, 2020, the following arboviral activity was recorded in Florida.

WNV activity: Ten human cases of WNV infection were reported this week. No horses with WNV infection were reported this week. No sentinel chickens tested positive for antibodies to WNV this week. One mosquito pool tested positive for WNV this week in Miami-Dade County. In 2020, positive samples from two humans, 12 asymptomatic blood donors, one horse, one crow, five mosquito pools, and 34 sentinel chickens have been reported from 10 counties.

SLEV activity: No human cases of SLEV infection were reported this week. No sentinel chickens tested positive for antibodies to SLEV this week. In 2020, no positive samples have been reported.

EEEV activity: No human cases of EEEV infection were reported this week. No horses with EEEV infection were reported this week. No sentinel chickens tested positive for antibodies to EEEV this week. In 2020,

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positive samples from 12 sentinel chickens, six horses, one duck, and one mosquito pool have been reported from eight counties.

International Travel-Associated Dengue Fever Cases: No cases of dengue fever were reported this week in persons that had international travel. In 2020, 29 travel-associated cases have been reported.

Dengue Fever Cases Acquired in Florida: Eight cases of locally acquired dengue fever were reported this week in Monroe County. In 2020, 11 cases of locally acquired dengue fever have been reported.

International Travel-Associated Chikungunya Fever Cases: No cases of chikungunya fever were reported this week in persons that had international travel. In 2020, no travel-associated chikungunya fever cases have been reported.

Chikungunya Fever Cases Acquired in Florida: No cases of locally acquired chikungunya fever were reported this week. In 2020, no cases of locally acquired chikungunya fever have been reported.

International Travel-Associated Zika Fever Cases: No cases of Zika fever were reported this week in persons that had international travel. In 2020, no travel-associated Zika fever cases have been reported.

Zika Fever Cases Acquired in Florida: No cases of locally acquired Zika fever were reported this week. In 2020, no cases of locally acquired Zika fever have been reported.

CONSENT AGENDA:

- Surplus

Commissioner Scott requested board approval of consent agenda item Surplus. Commissioner Farrar moved to approve the consent agenda. Commissioner Ellis seconded the motion to approve consent agenda. The board unanimously approved, motion passed.

NEW BUSINESS: David Alvarez of CRI gave a presentation on annual financial statements via Zoom

Board of Commissioners
Lee County Mosquito Control District
Fort Myers, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Lee County Mosquito Control District, as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated May 29, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Lee County Mosquito Control District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.

Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

INDEPENDENT ACCOUNTANTS' REPORT IN ACCORDANCE WITH SECTION 218.415, FLORIDA STATUTES, LOCAL GOVERNMENT INVESTMENT POLICIES

Board of Commissioners
Lee County Mosquito Control District
Fort Myers, Florida

We have examined Lee County Mosquito Control District (the "District"), compliance with the requirements of Section 218.415, Florida Statutes, Local Government Investment Policies, during the year ended September 30, 2019. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019. This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Cary Riggs & Ingram, L.L.C.

Commissioner Scott moved for a motion to approve the Lee County Mosquito Control Districts Audit year ending September 30th, 2019. Commissioner Hart made the motion, Commissioner Brantley seconded. The board approved unanimously, motion passed.

INDEPENDENT AUDITORS' REPORT

Board of Commissioners
Lee County Hyacinth Control District Fort Myers,
Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the Lee County Hyacinth Control District (the "District"), as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise Lee County Hyacinth Control District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the Auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

SDD

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Lee County Hyacinth Control District as of September 30, 2019, and the respective changes in financial position, and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 4, 2020, on our consideration of the Lee County Hyacinth Control District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Lee County Hyacinth Control District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lee County Hyacinth Control District's internal control over financial reporting and compliance.

Carr, Riggs & Ingram, L.L.C.

Commissioner Scott moved for a motion to approve the Lee County Hyacinth Control District Audit for the year ending September 30th, 2019. Commissioner Farrar made the motion, Commissioner Mann seconded. The board approved unanimously, motion passed.

OLD BUSINESS: Executive Director Evaluation process

John Agnew address the board on last month's vote on the Executive Evaluation objectives, he advised that the motion be ratified.

Commissioner Ellis made a motion to ratify the approved motion from last month Bowen seconded. The board approved unanimously, motion passed.

NEW BUSINESS:

FACILITIES REPORT: Assistant Director Aaron Lloyd

SIT update- larval tray systems, sterilized male mosquito release

Company has shipped the larval tray systems and we are filling out the paper work for the arrival. The SIT department has been releasing 50,000 sterile male mosquitoes twice a week. Deputy Director, PIO, Eric Jackson has been covering the stories with the local news stations. You can see the news clip by copying the link below:

<https://www.nbc-2.com/story/42250785/lee-county-mosquito-control-to-release-100000-labgrown-mosquitos-as-a-form-of-population-control?fbclid=IwAR1RXoNO8roGa0neTjGfG3wrl6Z9w3 WxcjflnVfUKijh7TMm5uMBsUMyPM>

DIRECTOR'S REPORT:

- COVID-19 plan update
- Camera upgrade project- Keith Lowe explained the new camera installation plans and enhancements
- King Air 762MC 120 gal tank-Spray system and lights have been installed
- King Air 763MC engine back
- "Fight the Bite" digital ad campaign- You can now find information on the NBC app scrolling 'Fight the Bite' and click it and it will bring you to some common questions that are asked on a daily basis from concerned citizens. To see the link please copy and paste below:
<https://www.lcmcd.com/public-information/fight-the-bite/>

FISCAL REVIEW: *Commissioner Farrar presented the LCMCD Treasurer's report for May 2020. Commissioner Farrar moved to approve the Mosquito Control District financials. Commissioner Mann seconded the motion and the board approved unanimously, motion passed.*

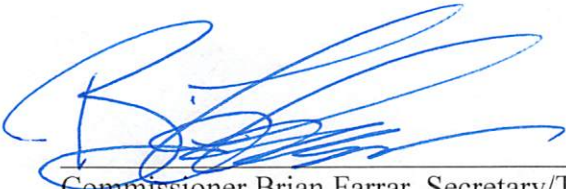
Commissioner Farrar presented the LCHCD Treasurer's report for May 2020. Commissioner Farrar moved to approve the Hyacinth Control District financials. Commissioner Brantley seconded the motion and the board approved unanimously, motion passed.

COMMISSIONERS COMMENTS: Commissioner Farrar recently went out on a night mission with the pilots and was very impressed with the pilot's safety measures and ability to work as a team.

No further business, Commissioner Scott made a motion to adjourn. The meeting adjourned at 11:03 a.m.



Commissioner Bruce Scott, Chair *STEVE BONEN SEAT(4)*
Term: December 2016 – November 2020



Commissioner Brian Farrar, Secretary/Treasurer
Term: November 2018 – November 2022