

Commissioner Bowen called to order the regularly scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 12/17/2021 at 10:00 a.m. in the William Opp Training Center at the Districts' headquarters, 15191 Homestead Road, Lehigh Acres, Florida.

PRESENT:

Seat 1- Commissioner Ed Brantley, Secretary/Treasurer

Seat 2- Commissioner Brian Farrar

Seat 3- Commissioner Mike Ellis

Seat 4- Commissioner Steve Bowen, Chairman

Seat 5- Commissioner William Burke

Seat 6- Commissioner Thomas B. Hart

Seat 7- Commissioner Bruce Scott

Legal Counsel- Not present

STAFF:

Executive Director- Dr. David Hoel

Assistant Director- Aaron Lloyd

Deputy Director, Public Information and Education- Eric Jackson

Deputy Director, Lee County Hyacinth Control District- Kevin Watts

Chief Financial Officer- Sean O'Neill

IT Director- Keith Lowe

Senior Program Analyst- Thais Alfonso

Public Information Specialist- Jamie Fowler

Purchasing Manager- Chris Gates

GIS Coordinator- Donald Claytor

Mosquito Control Biologist III- Ed Foley

Executive Administrative Assistant- Summer De La Cruz

VISITORS:

Kevin Leahy

Shelley Dew

PUBLIC COMMENTS:

The following citizens addressed the Board:

None

MINUTES APPROVAL:

Commissioner Bowen requested board approval for the 11/18/2021 LCMHCD Regular meeting minutes. Commissioner Farrar moved to approve the 11/18/2021 minutes. Commissioner Ellis

seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.

LEE COUNTY HEALTH DEPARTMENT REPORT: Department of Health report. Arielle Ghanem, Director of Epidemiology, reported

https://lcmcd.com/wp-content/uploads/2021/12/2021Week49ArbovirusReport_12-11-21.pdf

CONSENT AGENDA:

None

OLD BUSINESS:

None

NEW BUSINESS:

The District adopted the original purchasing policy in 2018, and there have been several changes in the organizational structure of the Districts that have caused some confusion about which positions have which level of purchasing authority. This update was done to better match the current positions and titles to the different levels of purchasing authority. In addition, due to inflation and other cost increases, this update to the policy changes some of the thresholds of the purchasing levels. Previously, the first threshold had a limit up to \$499; that has moved to \$999. The level requiring board approval was initially at \$100,000, and that has moved to \$150,000. The board approval level was moved from \$100,000 due to several projects that initially came in right below the \$100,000 threshold. Once the projects were underway, things were discovered by the vendor that moved the cost above \$100,000 and board approval was then required for the change after the fact. This policy update enables the Executive Director, Assistant Director/ Deputy Director, and Chief Financial Officer to approve expenditures up to \$149,999.99.

Commissioner Bowen requested board approval for LCMHCD Purchase Manual revisions. Commissioner Scott made the motion. Commissioner Farrar seconded, the Board unanimously approved, motion passed.

Commissioner Brantley presented a presentation on the redistricting project that he recently finished with the LCMHCD Staff, GIS Coordinator, Donald Claytor, Mosquito Control Biologist III- Ed Foley, and Deputy Director Eric Jackson.

District 1 Total population 109,834 percent difference from mean: 1.9%.

District 2 Total population 108,063 percent difference from mean: 0.03%.

District 3 Total population 106,779 percent difference from mean: -0.9%.

District 4 Total population 107,169 percent difference from mean: -0.05%.

District 5 Total population 105,793 percent difference from mean: -1.8 %.

District 6 Total population 107,576 percent difference from mean: -0.1%.

District 7 Total population 108,680 percent difference from mean: 0.9%.

**A RESOLUTION OF THE LEE COUNTY MOSQUITO CONTROL DISTRICT REESTABLISHING THE
BOUNDARIES OF THE SEVEN RESIDENTIAL VOTING DISTRICTS WITHIN THE LEE COUNTY
MOSQUITO CONTROL DISTRICT; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, Section 2 of the Lee County Mosquito Control District's By-Laws requires the Board of Commissioners for the District to divide the District into seven residential voting districts for the purposes of selecting board members and to reestablish the boundaries of such seven voting districts following the 1990 federal census and each federal census conducted every ten years thereafter, for the purpose of maintaining populations as equally as practicable within the seven voting districts;

WHEREAS, the 2020 federal census is complete, and analysis of the populations within each of the seven currently-existing residential voting districts has been completed, indicating the average population of each of the voting districts increased from 87,293 based upon the 2010 federal census to 107,699 based upon the 2020 federal census;

WHEREAS, due to disproportionate growth within each of the seven residential voting districts relative to one another, the boundaries of each of the seven voting districts must be reestablished;

WHEREAS, the District desires to reestablish the boundaries of its seven residential voting districts so that the populations within each voting district are as equal as practicable and within 2% of the mean of all seven districts, and which voting districts are otherwise contiguous, compact, and politically neutral; and

WHEREAS, the Board of Commissioners for the District has determined the proposed redistricting attached hereto as Attachment "A" meets with all the redistricting requirements of the District.

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners for the Lee County Mosquito Control District, at its regular meeting held on December 17, 2021:

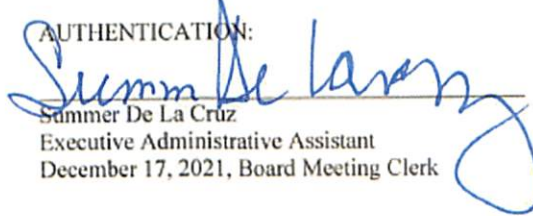
SECTION 1. The proposed redistricting attached hereto as Exhibit "A" is hereby approved;

SECTION 2. The District Executive Director is authorized to execute any and all documents necessary to formalize this redistricting for use in the 2022 Board Member elections for the District and thereafter continue its use until the occurrence of the next required redistricting following the 2030 federal census.

SECTION 3. This Resolution shall take effect immediately upon execution.

DULY PASSED AND ENACTED by the Board of Commissioners of the Lee County Mosquito Control District at the regular meeting on December 17, 2021.


Stephen Bowen, Chair

AUTHENTICATION:

Summer De La Cruz
Executive Administrative Assistant
December 17, 2021, Board Meeting Clerk

Vote of Board Members:

Bowen
Farrar
Brantley
Burke
Ellis
Hart
Scott



Commissioner Bowen requested board approval for LCMHCD Redistricting Boundaries Resolution. Commissioner Farrar made the motion. Commissioner Hart seconded, the Board unanimously approved, motion passed.

This budget amendment will adjust the FY2022 budgeted fund balance/cash carry forward for the pre-audit FY2021 ending actual cash balances. This budget amendment also increases reserves by the same amount.

Commissioner Bowen requested board approval for LCMCD Budget Amendment. Commissioner Ellis made the motion. Commissioner Burke; seconded, the Board unanimously approved, motion passed.

This budget amendment will adjust the FY2022 budgeted fund balance/cash carry forward for the pre-audit FY2021 ending actual cash balances. This budget amendment also increases reserves by the same amount.

Commissioner Bowen requested board approval for LCHCD Budget Amendment. Commissioner Farrar made the motion. Commissioner Scott seconded, the Board unanimously approved, motion passed.

The District currently has an outstanding debt against three of the Airbus helicopters; this motion would allow paying off one of those three. Currently, the original debt service schedule calls for all of the helicopters to be paid for by December of 2025. This motion would authorize paying off Airbus helicopter N765MC earlier than scheduled and would save approximately \$90,000 in future interest payments. The early payoff principal and pre-payment premium amount is \$1,664,396.11 and is budgeted as part of the adopted FY2022 budget.

Commissioner Bowen requested board approval for Helicopter early payoff. Commissioner Farrar made the motion. Commissioner Burke seconded, the Board unanimously approved, motion passed.

Woodstock building demolition was tabled due to a request from commissioners for staff to provide an asbestos report before committing to a proposal.

Chair Bowen requested nominations of Officers for the year 2022

Nomination for Chairman- Seat 2, Commissioner Brian Farrar

The Commissioners of LCMHCD nominated Brian Farrar as Chairman. Commissioner Hart made a motion. Commissioner Ellis seconded. The Board approved unanimously.

Nomination for Vice-Chairman- Seat 5, Commissioner William Burke

The Commissioners of LCMHCD nominated William Burke as Vice Chairman. Commissioner Hart made a motion. Commissioner Bowen seconded. The Board approved unanimously.

Nomination for Secretary/Treasurer- Seat 1, Commissioner Ed Brantley

The Commissioners of LCMHCD nominated Ed Brantley as Secretary/Treasurer. Commissioner Farrar made a motion. Commissioner Bowen seconded. The Board approved unanimously.

OPERATIONS & FACILITIES REPORT: Assistant Director Aaron Lloyd updated the Board.

Building H and Sunset road extension paving project are moving along schedule.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Dr. David Hoel updated the Board.

N198 has returned from Oshkosh wing pull inspection and will go into LCMCD inspection after N146's inspection is completed here at the District. N762 is down for interim inspection, 2 other helicopters undergoing 48-month inspections. N866 is getting a transmission input oil seal replacement. Our King Air E90 is listed for sale on the "Trade a Plane" website.

Mr. Liang, Director, Joint FOA/IAEA Centre of Nuclear Techniques in Food and Agriculture, was supposed to be here today; however, due to the spread of a new COVID strain in Europe, he had to cancel.

The IAEA's Danilo Carvalho, who has been assisting Rachel Morreale, Manager, Applied Science and Technologies, departed today. Danilo's assistance with and expertise on SIT techniques and quality assurance has been of tremendous help to LCMCD's SIT program.

FISCAL REVIEW:

Commissioner Brantley presented the LCHCD Treasurer's report on 11/30/2021. Commissioner Brantley moved to approve the Hyacinth Control District financials; Commissioner Farrar seconded the motion. The Board approved unanimously, motion passed.

Commissioner Brantley presented the LCMCD Treasurer's report for 11/30/2021. Commissioner Brantley moved to approve the Mosquito Control District financials; Commissioner Scott seconded the motion. The Board approved unanimously, motion passed.

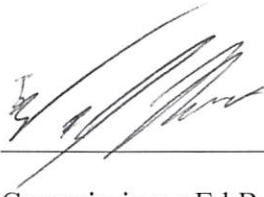
COMMISSIONERS COMMENTS:

No further business, Commissioner Bowen made a motion to adjourn. Commissioner Farrar seconded the motion. The meeting adjourned at 10:49 a.m.



Commissioner Brian Farrar, Chair

Term: November 2018 – November 2022



Commissioner Ed Brantley, Secretary/Treasurer

Term: November 2020 – November 2024