

Commissioner Brantley called to order the regular scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMCD/LCHCD) on January 17th, 2019 at 10:00 a.m. in the William Opp Training Center at District headquarters, 15191 Homestead Road, Lehigh Acres, Florida.

PRESENT:

Seat 1- Commissioner Ed Brantley, Chair
Seat 2- Commissioner Brian Farrar, Secretary/Treasurer
Seat 3- Commissioner Mike Ellis
Seat 4- Commissioner Steve Bowen
Seat 5- Commissioner George T. Mann, Jr.
Seat 6- Commissioner T. Hart
Seat 7- Commissioner Absent

Legal Counsel – Not Present

STAFF:

Executive Director- Dr. David Hoel
Chief Financial Officer- Russ Baker
Deputy Director, PIO- Eric Jackson
Executive Administrative Assistant- Summer De La Cruz

Public Information Assistant- Jamie Fowler
HR Director- Jackie Small

Deputy Director, Lee County Hyacinth Control District- Kevin Watts

VISITORS: None Present

PUBLIC COMMENTS:

The following citizens addressed the Board:
No one present

MINUTES APPROVAL:

Commissioner Ellis requested board approval for the month of December 14th, 2018 meeting minutes. Commissioner Farrar moved to approve the December 14th meeting minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The board unanimously approved.

LEE COUNTY HEALTH DEPARTMENT REPORTS: Angela Armstrong, Manager of Epidemiology: Currently there are 13 counties under a mosquito advisory. Five of those Counties are Under a Mosquito Alert for West Nile and they are all in the Northern Region of Florida. There have been two localized West Nile Virus cases this week, one in Duvall County and the other in Sumter County.

INTEGRATION PILOT PROGRAM:

Director Dr. Hoel briefed the Board on the history of the Integration Pilot Program along with the cost, demand and manpower needs. Dr. Hoel recommended that the Board terminate the agreement with the IPP. He explained to the Board that LCMCD does not have the staff nor the funds for to continue the program. *Commissioner Farrar moved a motion to terminate the Integration Pilot Program. Commissioner Mann seconded the motion and the board approved unanimously.*

Dr. Hoel will write a request to terminate participation with the Integration Pilot Program.

DIRECTOR'S REPORT:

- **Facilities Update**
 1. Painting is complete
 2. Replacing panels on the Aircraft Hanger
 3. Currently working on Aircraft Hanger roof
 4. AC unit on Bailey Building complete
 5. Damaged fence at the edge of the runway is scheduled for repairs next week
 6. Construction of concrete pad for mix tank at Bowman's Beach heliport to begin next week
 7. Hanger apartment renovation work will begin soon
 8. Chemical warehouse floor refinishing will begin within a month

- **Upcoming and past events update**

1. The 2019 Fly-In occurred the week of January 8th-10th with around 150 attendees
2. Army National Guard used field by south runway to conduct an exercise with about 80 participants
3. DODD Short Courses are coming up in February 4th-8th
4. FASD training will be held at the training center at LCMHCD on January 24th and the 25th
5. AMCA annual meeting will be held in Orlando at Caribe Royal on February 25th-March 1st, 2019

AIRCRAFT INVENTORY UPDATE: CFO Russ Baker provided the Board and staff with an Excel spreadsheet showing the current inventory, surplus and to-be-sold aircraft. Dr. Hoel explained the inventory update with the commissioners.

SIGNERS ON CHECKING ACCOUNTS:

The LCMCD and LCHCD Board of Commissioners experienced a change in the Board Chairman at the December 14, 2018 regular meeting. Commissioner Ed Brantley was elected Chairman of the Board of Commissioners. Executive Director T. Wayne Gale retired on December 31, 2018. The authorized check signers document needs to be updated. Both positions are District check signers. The Executive Director, Chairman of the Board of Commissioners, Secretary/Treasurer of the Board of Commissioners and the Chief Financial Officer are the authorized signatories for LCMCD and LCHCD. Anyone of these designated positions is authorized to sign checks or payment vouchers approved in accordance with the District's purchasing policies.

The District will maintain four check signers for checks and payment vouchers as follows:

- (1) Executive Director- Dr. David Hoel
- (2) Chief Financial Officer- Russell T. Baker
- (3) Chairman of the Board of Commissioners- Ed Brantley
- (4) Secretary/Treasurer of the Board of Commissioners- Brian Farrar

A RESOLUTION OF THE LEE COUNTY MOSQUITO AND HYACINTH CONTROL DISTRICTS AUTHORIZING SIGNATURES FOR CHECKS AND PAYMENT VOUCHERS

Whereas, the SunTrust Bank of Fort Myers, Florida has been designated the depository for the Lee County Mosquito and Hyacinth Control Districts; and

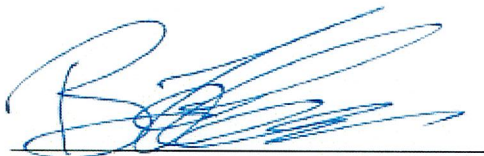
Whereas, the financial institution requires a corporate resolution naming those persons authorized by the Districts to sign checks drawn upon the account as may be used by the Districts;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE LEE COUNTY MOSQUITO AND HYACINTH CONTROL DISTRICTS AS FOLLOWS:

Section 1. That Dr. David Hoel, Ed Brantley, Brian Farrar, and Russell T. Baker each be hereby authorized to sign checks drawn upon the accounts of the above named bank.

Section 2. That the Assistant to the Executive Director is hereby authorized to certify the signatures of the above named individuals.

PASSED AND ADOPTED by the Board of Commissioners of Lee County Mosquito and Hyacinth Control District this 17th day of January, 2019.



Commissioner Brian Farrar, Secretary/Treasurer
Term: December 2018 – November 2022



Commissioner Ed Brantley, Chair
Term: December 2016 – November 2020

Commissioner Mann moved a motion to approve the updated signers, Commissioner Ellis seconded the motion. The board approved unanimously.

REQUEST FOR EXPENDITURE FOR OVER \$100,000 FOR HANGER: The District received quotations from R.S.I. Unlimited, Inc. to perform repairs to Building HR- Aircraft Hanger. The scope of work for the repair estimate was to remove and replace the sun weathered and damaged fiberglass translucent wall panels on both the west and east sides of the building. The estimate to complete the replacement of the panels with a new polycarbonate siding panel with better resistance and UV protection was \$44,275.00. The estimate was

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approved by Dr. Hoel so that construction could begin prior to the end of January 2019. Construction is currently in progress. Prior to the start of the translucent wall panel repair, the Manager of Facilities Maintenance inspected the roof of Building HR and discovered that a significant repair was needed. R.S.I. was contacted to provide an estimate to remove the old roof and install a 1/2 inch high density roof insulation, adhered in "Low Rise Foam" as well as plate and fasteners at all perimeters. The estimate also calls for the contractor to rollout and fully adhere and seam 1 ply of .060 white TPO roof membrane at all perimeters, supply and install new 24 gauge pre-finished white drip edge, gravel stop flashing, and all counter flashing. The estimate to complete the work is \$68,575.00.

Commissioner Bowen moved a motion to approve the expenditure for over \$100,000 for the Hanger, Commissioner Ellis seconded the motion. The board approved unanimously.

SURPLUS ITEM APPROVAL:

Property ID	District	Property Description	Date Acquired	Cost at Acquisition	Condition	Estimated Fair Value
0901H0	LCMCD	SWEEPER TRUCK, NAVISTAR BC37-14, 2000	6/4/2015	16,373.50	Fair	8,000.00

Commissioner Mann moved a motion to approve the surplus item, Commissioner Ellis seconded the motion. The board approved unanimously.

FISCAL REVIEW: Commissioner Farrar presented the District Treasurers report for December 2018 Commissioner Farrar moved to approve the Mosquito Control District financials. Commissioner Bowen seconded the motion and the board approved unanimously.

Commissioner Farrar presented the Hyacinth Control District Treasurers report for December 2018. Motion to approve the Hyacinth financials was made by Commissioner Farrar, and the motion was seconded by Commissioner Ellis; the board approved unanimously.

There being no further business, Commissioner Brantley moved to adjourn. The meeting adjourned at 11:04 a.m.


Commissioner Brian Farrar, Secretary/Treasurer
Term: November 2018 – November 2022


Commissioner Ed Brantley, Chair
Term: December 2016 – November 2020