

Regular Meeting Minutes**October 17th, 2019**

Commissioner Brantley called to order the regular scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMCD/LCHCD) on October 17th, at 10:00 a.m. in the William Opp Training Center at District headquarters, 15191 Homestead Road, Lehigh Acres, Florida.

PRESENT:

Seat 1- Commissioner Ed Brantley, Chair
 Seat 2- Commissioner Not Present
 Seat 3- Commissioner Not Present
 Seat 4- Commissioner Steve Bowen
 Seat 5- Commissioner George T. Mann, Jr.
 Seat 6- Commissioner T. Hart
 Seat 7- Commissioner Not Present

Legal Counsel – John Agnew

STAFF:

Executive Director- Dr. David Hoel
 Assistant Executive Director- Aaron Lloyd
 Chief Financial Officer- Russ Baker
 Deputy Director, PIO- Eric Jackson
 Executive Administrative Assistant- Summer De La Cruz

Senior Accountant- Sean O'Neill
 Public Information Assistant- Jamie Fowler
 HR Director- Jackie Small
 Deputy Director, Lee County Hyacinth Control District- Kevin Watt

VISITORS:

Debbie Memoli-St. James City, Florida

PUBLIC COMMENTS:

The following citizens addressed the Board:
 Debbie Memoli

MINUTES APPROVAL:

Commissioner Brantley requested board approval for the month of September 26th, 2019 meeting minutes. Commissioner Mann moved to approve the September 26th, 2019 meeting minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The board unanimously approved, motion passed.

Commissioner Brantley requested board approval for the Final Hearing minutes meeting minutes. Commissioner Hart moved to approve the Final Hearing minutes meeting minutes. Commissioner Mann seconded the motion to approve the minutes as presented. The board unanimously approved, motion passed.

LEE COUNTY HEALTH DEPARTMENT REPORTS: Jennifer Roth, Director of Epidemiology
 For the Lee County Health Department reported that September was a busy month. Sentinel chickens were positive for West Nile. An advisory was issued for Lee County and will most likely last a standard sixty days. Dengue was reported in Florida Miami-Dade, Broward and Hillsborough County.

CONSENT AGENDA:

- Surplus

Commissioner Brantley requested board approval consent agenda. Commissioner Mann moved to approve consent agenda. Commissioner Bowen seconded the motion to approve consent agenda. The board unanimously approved, motion passed.

NEW BUSINESS: Risk Manager, Ben Few & Company. Ben Few briefed the Lee County Mosquito/Hyacinth Board members on the insurance premium for the Fiscal year 2019-20.

Total property and casualty insurance premium for Fiscal Year 2018-19 was \$571,350, annualized. For the 2019-20 renewal, the Districts solicited bids from its incumbent providers on both the package policy (property, crime, automobile, general liability, public official/employment practice liability, and excess liability), as written by Egis Insurance & Risk Advisors through the Florida Insurance Alliance, and the workers' compensation policy, as written by Professional Services Plans through the Preferred Governmental Insurance Trust. In addition to submitting a renewal proposal, each provider submitted a quote on the piece that it does not currently write. The aircraft hull/liability and aviation general liability policy renewals were negotiated with the incumbent provider, while the pollution policy enters the second year of a fixed, three-year term. Evaluation of

Regular Meeting Minutes

October 17th, 2019

the proposals determined that the most beneficial program to the Districts in terms of cost, coverage, and service would be to renew the program as expiring. As a result, total property and casualty insurance premium for Fiscal Year 2019-20 is \$557,458, a decrease of \$13,892 (2.4%).

Commissioner Brantley requested a motion to approve the aviation, package (property, casualty & general liability), and workers' compensation insurance programs, Commissioner Bowen made the motion, Commissioner Hart seconded. The board approved unanimously, motion passed.

Contributions from LCMHCD to RHIFT: CFO, Russ Baker requested the board to approve the Lee County Mosquito Control District/Lee County Hyacinth Control District Retiree Health Insurance Trust Fund (RHITF). Payment of the budgeted contributions provides operational funds to the RHITF for fiscal year ended September 30, 2020. Lee County Mosquito Control District and Lee County Hyacinth Control District have sufficient operational cash balances to make the payments in October of 2019. Lee County Mosquito Control District and Lee County Hyacinth Control District budgeted contributions to the LCMCD/LCHCD Retiree Health Insurance Trust funds in the amount of \$1,000,000.00 and \$50,000.00, respectively.

Commissioner Brantley moved for a motion to approve the request to contribute of \$1,000,000.00 from Lee County Mosquito Control District and \$50,000.00 from Hyacinth Control District. Mann made a motion to approve the RHIFT contributions from the Districts. Hart seconded the motion. The board approved unanimously, motion passed.

ANNUAL PRICE AGREEMENTS FOR AQUATIC HERBICIDES FOR LCHCD: Purchasing Manager, Chris Gates presented the board and citizens a current bids results for the Annual Price Agreement Hyacinth. Award and authorize the expenditure of funds for the Annual Price Agreement(s) for Aquatic Herbicides, ITB No. 60000000959. This action will allow the Purchasing Manager to order aquatic herbicides for the Hyacinth District as needed, when needed over the term of the agreement – calendar year 2020. Lee County Hyacinth Control has joined the South Florida Water Management District's RFB#60000000959 for most of its Herbicides and Adjuvants. Staff recommends going with SFWMD. SFWMD - \$188,827.75 other chemicals will be purchased from the bid list:

NUTRIEN AG - \$7,889.00. ALLIGARE - \$3,375.00. HELENA - \$6,404.75.

Commissioner Brantley moved for a motion to approve the annual price agreement for LCHCD, Commissioner Mann made the motion, Commissioner Hart seconded. The board approved unanimously, motion passed.

ANNUAL PRICE AGREEMENT FOR GASOLINE AND DIESEL FOR LCMHD: Purchasing Manager, Chris Gates presented the board and citizens a current bids results for the Annual Price Agreement Fuel. LCMCD solicited and received bids from two (2) vendors for an Annual Price Agreement for Auto & Equipment Unleaded and Diesel fuel. Staff recommends to the lowest responsible bidder(s) specifications as follows:

LYKINS ENERGY:

Unleaded Mid-Grade Gasoline: \$0.0413 (over rack average)

Ultra Low Sulfur Diesel: \$0.0620 (over rack average)

Commissioner Brantley moved for a motion to approve the annual price agreement for LCMHCD for Auto & Equipment Unleaded and Diesel fuel. Commissioner Mann made the motion, Commissioner Bowen seconded. The board approved unanimously, motion passed.

ANNUAL PRICE AGREEMENTS FOR ADULTICIDES AND LARVICIDES FOR LCMCD: Purchasing Manager, Chris Gates presented the board and citizens a current bids results for the Annual Price Agreement Adulticides and Larvicides for Lee County Mosquito Control calendar year 2020. LCMCD solicited and received bids from three (3) vendors for an Annual Price Agreement for Adulticide and Larvicide Chemicals. Staff recommends award to the lowest responsible bidder(s) meeting specifications as follows:

ADAPCO - \$1,935,256.00

CLARKE - \$503,217.67

UNIVAR - \$0.00

TOTAL ANNUAL ESTIMATED EXPENDITURE - \$2,438,473.67

WITH A CONTINGENCY (if necessary) - \$450,000.00

Commissioner Brantley moved for a motion to approve the annual price agreement for LCMCD Adulticides and Larvicides. Commissioner Hart made the motion, Commissioner Bowen seconded. The board approved unanimously, motion passed.

Regular Meeting Minutes**October 17th, 2019****DIRECTOR'S REPORT:**

- Woodstock appeal
- Aircraft update
- FASD CDM Commissioner's Handbook champion
- Audit results

FISCAL REVIEW: *CFO, Russ Baker presented the District Treasurers report for September 2019. Commissioner Bowen moved to approve the Mosquito Control District financials. Commissioner Mann seconded the motion and the board approved unanimously, motion passed.*

CFO, Russ Baker presented the Hyacinth Control District Treasurers report for September 2019. Commissioner Hart moved to approve the Hyacinth Control District financials. Commissioner Mann seconded the motion and the board approved unanimously, motion passed.

COMMISSIONERS COMMENTS: Commissioner Mann suggested to the board that he believed the Director having pilot licenses for District aircraft would be good for the District, as it would result in personal exposure and understanding of the needs of air operations.

Commissioner Mann made a motion to support Director Hoel obtaining commercial piloting licenses for District aircraft, to the extent the Director has an interest in doing so. Commissioner Bowen seconded the motion. Commissioner Hart opposed the motion. 3/1 motion passes.

There being no further business Commissioner Brantley made a motion to adjourn. The meeting adjourned at 10:58 a.m.



Commissioner Ed Brantley, Chair
Term: December 2016 – November 2020



Commissioner Brian Farrar, Secretary/Treasurer
Term: November 2018 – November 2022